

SUAA Foundation Board of Directors Meeting Minutes

February 26, 2024, CST

Via Zoom

Board Members (present): Elliott Dudnik (UIC), Alice Medenwald (NEIU), Narbeth Emmanuel (SIUE), Paul Stoddard (NIU), H. F. Williamson (UIUC), Pat Ascher (JJC), Genevieve Lopardo (CS), Judy Brown (WIU)

Board members (absent): Sally Mullan (COD) Jan Cook (ISU),

Call to Order

The call to order was made at 9:05 AM CDT by Elliott Dudnik. Chair Dudnik welcomed all to the meeting.

Approval of Minutes

An amendment was made to a draft of the minutes sent out with the agenda. The amendment was added to clarify the Scholarship section about nieces and nephews being included in the eligibility to apply for a scholarship. A sentence was added to indicate nieces and nephews are not included at this time. A motion was made by Lopardo and seconded by Goddard to approve the minutes, with the amendment, The minutes were approved unanimously.

The amended minutes are attached.

Financial Report

1. **The Fourth Quarter 2023 (9-30-23 through 12-31-23)** was submitted by Emmanuel. Approved to be filed.
2. **2023 ANNUAL FINANCIAL REPORT** - Discussion on “fiscal year versus the calendar year” for the budget resulted in a change to **2024 ANNUAL FINANCIAL REPORT** to reflect our budget for the calendar year instead of the fiscal year. Under the Expenses section, Scholarships amounts were changed to \$8,000 and Total Expenses changed to \$14,739.2 to reflect this change for the calendar year. The “Interest (Bank of Springfield) \$ 200.16” and “Interest (US Bank) \$ 917.65” will increase with the new calendar year 2024 ANNUAL FINANCIAL REPORT. Emmanuel explained the SUAA Contract

of \$4,500.00 to the State SUAA Office. This contract with SUAA is for administrative support. He usually pays \$750.0 per quarter. Emmanuel reported that no bill has been received for the printing of the Scholarship brochure. Additionally, an audit has not been scheduled and Stoddard suggested calling the State SUAA Office to get an estimate for the audit. The brochure printing and the audit were not included in the Financial Report.

No motion was needed for the Treasurer Report, but it was approved for filing.

Report of Scholarship and Professional Development Award Committee

Alice Medenwald, Chair of the Scholarship Committee, reported two (2) Professional Development Award applications were received and the one (1) remaining award for 2023 was split and awarded to both applicants.

An e-mail will be sent out in April about the eight (8) Scholarships and two (2) Professional Development Awards available for 2024.

No bill has been received for the printing of the Scholarship/Professional Development brochure, but it has been printed and some Board members have received it. Medenwald will check with the State Office to get some sent to each chapter president and to each Board member.

Williamson proposed resurrecting the chapter reps to ensure better communication between the Board and chapters.

Lopardo commented that Chicago State was not aware of the bookmarks with the Survivor Assistance information available to SUAA members. Dudnik will check with the State SUAA Office about the availability of the bookmarks.

Fundraising

Chair Dudnik discussed the possibility of receiving roughly \$7,000. 00 in income and spending \$14,000 each year, may lead to the Foundation being in deficit in 10 or 12 years. Interest on the CDs will help with the income. Emmanuel reported the following for donations since 2019.

2019 – \$5,000; 2020 –\$7,000; 2021 – \$7,000; 2022 – \$4,000; 2023 – \$6,000

Stoddard expounded on his efforts to increase membership at NIU after Lopardo stated she had difficulty at CS with getting donations. Stoddard sent letters to groups and organizations on campus. NIU memberships increased from 270 to 333. He stated he has had better results with non-faculty employees. Stoddard said the advantages of being a member were delineated. He used \$1.85 every two weeks as a basis for the dues since non-faculty employees are paid every two weeks. Encouraging payroll deductions rather than the annual payment seems to be more effective. Chapters need to have a good relationship with the HR department, and he feels SUAA needs to have better relationships with the presidents of each chapter. Another suggestion was to have each chapter donate instead of individuals. The chapter could donate as memorials to deceased members or as a recognition tribute to a member. These might be added to the SUAA website for acknowledgement and appreciation. Suggesting a \$100.00 donation from each chapter might result in significant donations. Stoddard will draft a letter to be sent to Chair Dudnik, who will send it to Board members for review before sending to chapters.

Long-Range Planning

Williamson and Stoddard volunteered to be on the Long-Range Planning Committee. Chapter presidents will be asked for input on many of the items but specifically the Emergency Assistance program. A question was asked about a member's surviving spouse receiving insurance. Later it was reported the surviving spouse does get continued health insurance. Williamson explained the background for the \$20,000 contributed to SUAA in 2016. Foundation luncheons on unique topics will be researched also. Those sponsored in the past were successful but with the change in format for the SUAA Annual meetings, it may be difficult to arrange. Medenwald suggested a dinner event the evening before the annual meeting might be feasible. Dudnik asked all Board members to review the Long-Range Planning Report on the website and send any suggestions, comments, or questions to Williamson. A future meeting may be held with the purpose of only discussing the Long-Range Planning items.

Nominations for Officers and Directors

Williamson and Emmanuel will be co-chairs for the nominating committee. The committee will be nominating for the following positions: Vice-Chair and three (3)

positions for Director-at-Large, Region3. Chair Dudnik will appoint the treasure and secretary. Cook has indicated she wants to retire. Lopardo is interested in serving but does not want to drive to Springfield for the Annual Meetings. The chapters need to be asked for responses of those interested in serving on the Board.

Adjournment

A decision will be made later about the March 25, 2024, meeting. The motion was made to adjourn this meeting by Medenwald and seconded by Stoddard. The motion carried unanimously. The meeting was adjourned at 10:55 A.M., CST.

Respectfully submitted,

A handwritten signature in black ink that reads "Judy Brown". The signature is written in a cursive, flowing style.

Judy Brown

Secretary