

**SUAA Summer Foundation Meeting 2019**  
**Thursday, June 27, 2019**

Committee	SUAA Foundation Board of Directors Annual Meeting
Date	Thursday, June 27, 2019 @ 10:00 a.m. Springfield, President Abraham Lincoln Hotel
Present	<p><b>Executive Committee:</b> Jan Cook, Mary Posing, HF Williamson, Candace McLaughlin, Alice Medenwald, Andy Small</p> <p><b>Directors:</b> Michele Thompson, Don Mersinger, Roger Cann, Linda Branch, Bruce Appleby, Nobby Emmanuel, Robert Laurson, Sobel Hansen, Pat Asher, Gary Davis, Cathy Carruthers, Marilyn Satterwhite, John Blue, John Kovach, Mary Ann Gatten, Sally Mullan</p> <p><b>Guests:</b> John Jerretton, Anne Draznin, Bob Sobie</p>

**Discussion, Information**

Agenda Item	Discussion
#1) Call to Order	Jan Cook called the meeting to order at 10:00 a.m.
#2) Approval of Oct. 2018 Minutes	<ul style="list-style-type: none"> <li>• Jan noted Andy Small and Jerry Lewis are members of the executive committee</li> <li>• Please list the year on minutes</li> </ul> Motion to approve minutes - H.F. Williamson; second Mary Posing
#3) Election - Alice Medenwald	The 2019 SUAA Executive Committee Ballot was distributed by Alice Medenwald Motion to accept ballot – Gary Davis, Seconded by Pat Asher  <p><b>President</b> - There was a unanimous endorsement of Jan Cook for President  <b>Treasurer</b> - Jan Cook appointed Narbeth Emmanuel as Treasurer  <b>Members at Large Election</b> - There were no additional nominations from the floor.            Andy Small, H.F. Williamson, Sally Mullan, were unanimously elected by a show of hands as Members at Large</p>

<p>#4) Treasurer's Report – Jan Cook</p>	<p>Report presented by Jan cook on behalf of Janice Nobbe. Jan discussed a contractual agreement with our financial service provider. A motion to enter into a contract was made by H.F Williamson – seconded Sally Mullan</p> <ul style="list-style-type: none"> <li>• Jan stated we had an increase in donations this past year</li> <li>• Net balance has been stable with over \$100,000 for several years</li> <li>• A question was raised as to why we do not invest in CDs? There aren't any rules in the by-laws restricting this action. Jan and Narbeth will review the matter.</li> <li>• A motion was made by Gary Davis to send Janice a note for all her hard work over the years – seconded by H.F. Williamson. Jan Cook said she would send Janice the thank you note on our behalf.</li> </ul> <p>The Board receives the Treasurer's report.</p>
<p>#5 Contract with SUAA – Jan Cook</p>	<p>No discussion</p>
<p>#6) Chair's Report</p>	<ul style="list-style-type: none"> <li>• Jan shared the card that was developed for donors of the SUAA Foundation. She pointed out that in its current state, is does not qualify as a tax receipt. Perhaps we should we write in the donation amount and date. Also suggested, was a statement “no goods or services were received for this donation.” There will be a slight cost to reprint the cards.</li> <li>• Is the SUAA office sending something in addition to our card? Jan indicated that they do not.</li> <li>• In addition, return address was handwritten. Jan suggested we purchase a set of return address labels.</li> </ul>
<p>#7) Foundation Scholarship Report – Alice Medenwald</p>	<p>The committee met to review the scholarship application and process. Changes were made based on our last board meeting comments and suggestions. The scholarship program was launched on the SUAA website in March or April. To date, 15 applications were received but only 14 were complete. There is a committee of 5 screening the applications. Scholarships decisions will be made in mid-July.</p> <p>The committee will send letters to each applicant regarding their application outcome. The scholarship should be used as a recruitment tool. HF Williams thanked Alice for all of her hard work on this endeavor.</p>

#8) Survivor Information Bookmark – Jerry Lewis a. Content b. Distribution	Jan shared the information on the bookmark with the board. It was noted that SUAA no longer has a toll free number. Discussions on editing the bookmark ensued. Jan mentioned the cost to print the 1000 bookmarks was \$382.87 for 2000 bookmarks \$642.07. It is well within our budget limits.
#9) Consideration of Ways to Publicize the Foundation	Form a committee as ad hoc with ways to publicize the Foundation. Sally volunteered and has become the chair. HR Williams agreed. Jerry Lewis possibly. Further volunteers will be accepted at a later date. SUAA Foundation on web page has information out of date. Someone needs to be responsible or we need to develop process for doing so. HF Williamson can contact Deb to update web.
#10) Report from SUAA Executive Director Linda Brookhart	No report given.
#10) New Business	<ul style="list-style-type: none"> <li>• It is difficult to see and hear with the current table layout for this meeting. Perhaps more square. Members have difficulty hearing.</li> <li>• The two Foundation lunches were based on frequently asked questions. No noticeable theme current. Perhaps something will arise.</li> <li>• Put Foundation meeting at the end of fall meeting. Breakfast get together on Friday for June meetings.</li> </ul>
#11) Adjournment	Meeting adjourned at 11:15 a.m.